



2025 Volunteer Retainer Agreement

***** The Orchard Brook Swim Team is a Parent Run Organization *****

When your family signs up a child to be on the swim team your child becomes a Pool Rat and you become a Booster Club Parent. The role of the Orchard Brook Swim Club is simply to provide the pool and coaches. The role of the Booster Club Parent is to support our swimmers whose duties include providing ALL the parent volunteers required to run our children's swim meets. This Volunteer Retainer is applicable to all Pool Rat families. This does not apply to families with only Junior Rat swimmers.

Over 30 parents are required to run 1 home swim meet. In order to meet the needs of our children's swim meets, it is required for 1 adult of each swim family to volunteer for a "minimum" of 4 swim meets (including at least 1 away meet) plus the Silver and Gold Conference meets if your child competes in them. If you are unable to work at a meet you signed up for, it is your responsibility to find a replacement. Please email Andria Curtis and/or Terese Prena with the changes. A sample of the positions are listed below, many require no experience at all:

NO EXPERIENCE NECESSARY

Concessions, Ribbon, Runners, Reader, and Timers

EXPERIENCE NECESSARY

Starter, Stroke Judges, Lane organizer, Clerk

A \$150 volunteer retainer (**check payable to Orchard Brook Swim Team**) per family will be required and collected as part of the swim team registration process. Your child will be allowed to participate in practice only after this requirement is met. All volunteer retainer checks will be held by the Orchard Brook Swim Team up to July 8, 2025, at which point 100% of your \$150 volunteer retainer check will be returned to you after it is confirmed the family has met the minimum volunteer commitments of 4 swim meets (plus the Silver and Gold conference meet if applicable) as recorded by our parent managers. Families who do not meet the minimum volunteer commitments by July 2, 2025, agree to forfeit all of their volunteer retainer check to the Orchard Brook Swim Team at which point the retainer check will be cashed and deposited into the Orchard Brook Swim Team account to be used for general swim team expenditures. The volunteer retainer check is NOT a buyout option as there would be no way the swim team can run without the parent volunteers.

Our goal is to return ALL volunteer retainer checks to the families at the end of a successful season. We appreciate your support in meeting this goal to ensure our children's swim meets are run effectively.

Thank You!

I have read, understand, and agree with the Orchard Brook Swim Volunteer Retainer Agreement as described above. I understand if I do not meet the minimum volunteer commitments of 4 swim meets (which includes at least 1 away meet) by July 2, 2025 I agree to forfeit all of my volunteer retainer check as described above.

Applicant _____ Signature: _____ Date: _____

Collected By: _____ Check Number: _____ Date Received: _____